

Municipality of Dysart et al
By-Law Department
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Municipal Law Enforcement Officer
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"The Heart of the Highlands"

Application for a Sign Permit

Name of Applicant: _____

Mailing Address: _____

Phone Number: _____

Project Information:

911 Address: _____

Concession _____ (PT) Lot _____ Plan _____ Block _____ Parcel _____

Township _____ Roll No. _____

Width of Building Facing the Street _____

Type of Sign Proposed (check one)

Fascia Sign Free Standing Sign Portable Sign Mobile Sign

List all existing Signs on the property including the dimensions of each sign:

Signature of Applicant _____ Date: _____

The following **must** be included with the application:

- 1) The application fee of \$15.00
- 2) A neatly drawn site plan referenced to a copy of the survey that must show the dimensions of the lot, location of all buildings and structures, driveways, right of ways, hydro lines, septic systems, roads, the location of all signs on the property and the location of the proposed sign including the setbacks to property lines.
- 3) A plan of the proposed sign showing the size, height, shape, supporting structure or location on the building, type of lighting and an indication of what material the sign is made of.
- 4) A dated and signed letter of authorization from the owner of the property if the applicant is not the owner.
- 5) If applicant is unable to comply with By-law No. 2007-90, as amended, applicant must contact the By-law Department for further instructions.