

County of Haliburton



Township of Algonquin Highlands



Municipality of Dysart et al



Municipality of Highlands East



Township of Minden Hills



2018-2022 Multi Year JOINT ACCESSIBILITY PLAN

**COUNTY OF HALIBURTON
2018- 2022 JOINT ACCESSIBILITY PLAN**

Message from County Council

The Council of the County of Haliburton is committed and guided by the four core principles of Accessibility - Dignity, Independence, Integration and Equal Opportunity - and supports the full inclusion of persons with disabilities as set out in the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act, 2005* and its Standards.

The County of Haliburton shall use every effort to ensure that we meet the needs of people with disabilities in a timely manner.

Introduction

All persons deserve the right to perform the tasks of daily living within their communities while utilizing County and Municipal buildings, properties or events. The County of Haliburton and the Municipalities it includes has therefore created a Joint Accessibility Committee. This committee shall aid and advise in the development of guidelines to help create a barrier free society enhancing the lives of all within the County. These guidelines shall take into account the diverse needs of all our residents to make our communities safe, convenient and comfortable for all.

With the passing of the Integrated Accessibility Standards Regulation (IASR) under *the Accessibility for Ontarians with Disabilities Act (AODA)*, the County and its member municipalities have updated this multi-year plan to assist in implementing policies, practices, procedures and training, and to identify and evaluate projects to remove barriers. This plan will be reviewed and updated at least annually.

Section 1 – Past Achievements to Remove and Prevent Barriers Customer

The County of Haliburton and its member municipalities are committed to barrier free access and thus have worked and will continue to work towards the following:

1. Take a leadership approach in achieving and setting an example to the business, institutional and volunteer sectors in terms of access and integration, employment equity, communication, recreation, transportation, and housing.
2. Establish a process to identify and eliminate barriers in existing services and facilities.
3. Actively encourage input from all segments of the community in the design, development and operation of the new and renovated county/municipal services and facilities.
4. Provide resources and support to implement this policy.

Service

The County of Haliburton and its member municipalities provide goods and services to people with disabilities, with particular consideration of the following areas:

Communication

The County of Haliburton and its member municipalities communicates with people with disabilities in ways that take into account their disability. They are committed to training staff on how to interact and communicate with people with various types of disabilities.

The County of Haliburton and its member municipalities are committed to providing fully accessible telephone service to our customers. They are committed to training staff to communicate with customers over the telephone in clear and plain language, to speak clearly and slowly and to tailor their responses as much as possible in support of the individual.

The County of Haliburton and its member municipalities communicate with customers by other means as required, including relay service or e-mail, if telephone communication is not suitable to their communication needs or is not available. Relay services are provided by your local provider such as Bell or Rogers.

Assistive Devices

The County of Haliburton and its member municipalities are committed to serving people with disabilities who use assistive devices to obtain, use or benefit from our goods and services. They are committed to training staff with various assistive devices that may be used by customers with disabilities while accessing our goods or services.

The County of Haliburton and its member municipalities work to ensure that staff know how to use the assistive devices which are available on our premises, including electronic door openers and elevators.

Billing

The County of Haliburton and its member municipalities are committed to providing accessible invoices to all of our customers. For this reason, invoices are provided in large print or by e-mail, upon request. Any questions customers may have about the content of the invoice are answered in person, by telephone or e-mail.

Use of Service Animals and Support Persons

The County of Haliburton and its member municipalities are committed to welcoming people with disabilities who are accompanied by a service animal, in the areas of our premises that are open to the public and other third parties. They are committed to training all staff, volunteers and others dealing with the public in how to interact with people with disabilities who are accompanied by a service animal.

The County of Haliburton and its member municipalities are committed to welcoming people with disabilities who are accompanied by a support person. Any person with a disability who is accompanied by a support person is allowed to enter the municipal buildings with his or her support person. At no time is a person with a disability who is accompanied by a support person prevented from having access to his or her support person while on municipal property.

Notice of Temporary Disruption

The County of Haliburton and its member municipalities provide customers with notice in the event of a planned or unexpected disruption in the facilities or services usually used by people with disabilities. This notice includes information about the reason for the disruption, its anticipated duration, and a description of alternative facilities or services, if available. The notice is placed at all public entrances and service counters on our premises, as well as on the respective municipal website.

Training

The County of Haliburton and its member municipalities are committed to training all employees, volunteers and others who deal with the public or other third parties on their behalf, and all those who are involved in the development and approvals of customer service policies, practices and procedures.

Accessible customer service training is provided as part of new employee orientation, in a timely manner after staff commence their duties. Staff are also trained on policies, practices and procedures that affect the way goods and services are provided to people with disabilities. This training continues on an ongoing basis when changes are made to these policies, practices and procedures.

The ultimate goal of the County of Haliburton and its member municipalities is to meet and surpass customer expectations while serving all people, including those with disabilities. Comments regarding how well those expectations are being met are welcome and appreciated.

Employment

The County of Haliburton and its member municipalities provide workplace accommodations to staff under the *Ontario Human Rights Code* and *Accessibility for Ontarians with Disabilities Act*. The legislation protects people from discrimination and harassment because of past, present and perceived disabilities. Examples of these accommodations could include modifying the recruitment process, the terms and conditions of employment and/or making adjustments in the workplace. These adjustments could include change in work locations as well as assistive devices such as height adjustable desks for improved access.

Procurement

The County of Haliburton and its member municipalities purchase goods and services with accessibility in mind. For example, photocopiers at most worksites have accessible features,

such as touchscreens which move in order to allow access for people in wheelchairs, and the choice to increase font size on the touchscreen. When procuring third party services, the County ensures that the firm provides accessible customer service and that their staff have had proper accessible customer service training.

Section 2 – Strategies and Actions

Customer Service

The County of Haliburton and its member municipalities are committed to providing accessible customer service to people with disabilities. This means that we will provide goods and services to people with disabilities with the same high quality and timelines as others.

In order to comply with the Customer Service Standard, Haliburton County and its member municipalities will continue to be committed to:

- Take people’s disabilities into account when communicating with them.
- Familiarize staff with assistive devices available to people with disabilities.
- Provide billing information to customers in alternate formats, upon request.
- Allow service animals and support persons to remain with people with disabilities in all service areas which are open to the public.
- Provide notice in the event of a planned or unexpected disruption in the facilities or services usually used by people with disabilities.
- Train new staff.
- Provide ongoing training on any changes.

Information and Communications

The County of Haliburton and its member municipalities are committed to making our information and communications accessible to people with disabilities. Staff will make every effort to create, provide and receive information and communications in ways that are accessible to people with disabilities. Initiatives to this end include:

- The County of Haliburton Public Libraries arrange for the provision of accessible information. The public is notified of this availability with signs posted at library branches.
- Accessible formats and communication supports will be made available to the public, upon request.
- The municipal websites will be redeveloped with all web content meeting the WCAG 2.0.

Employment

The County of Haliburton and its member municipalities are committed to fair and accessible employment practices. They are committed to:

- Consult with the applicant and provide or arrange for the provision of a suitable accommodation that takes into account the applicant's disability, if a selected applicant requests an accommodation.
- Notify successful applicants of the policies for accommodating employees with disabilities.
- Inform employees of municipal policies which support employees with disabilities, including but not limited to, policies on the provision of job accommodations that take into account an employee's accessibility needs due to a disability.
- Make employees aware of any changes to existing job accommodation policies that take into account an employee's accessibility needs due to a disability.
- Consult with employees with disabilities who request accessible formats and communication supports to determine suitable format and supports.
- Have documented individual accommodation plans in place for employees with a disability.
- Have a return to work process in place for employees who have been absent from work due to a disability and require disability-related accommodations in order to return to work. Such processes will be documented and will outline the steps that it will take to facilitate the return to work and include an individual accommodation plan.
- Take into account the accommodation needs and/or individual accommodation plans of employees when using performance management processes, when providing career development and advancement information and when redeploying employees.

Procurement

The County of Haliburton and its member municipalities are committed to accessible procurement processes. They will:

- Follow the Procurement Policy which includes their commitment to including accessible criteria or features in the procurement process, except where it is not practicable to do so.
- Consider accessibility from the outset of the procurement process.
- Consider accessibility over the entire lifecycle of the good, service or facility, so that the end result is robust and adaptable enough to be accessible in the future
- Set out basic requirements around asking suppliers to demonstrate their knowledge of accessibility as it relates to their goods, services or facilities when tendering.

Training

The County of Haliburton and its member municipalities are committed to providing training in the requirements of Ontario's accessibility laws and the Ontario Human Rights Code as it applies to people with disabilities. They commit to:

- Train all employees, volunteers and policy developers on the Integrated Accessibility Standards Regulation and the Ontario Human Rights Code as it applies to people with disabilities.

- Train new employees, volunteers and policy developers as part of their orientation program, as soon as practicable.
- Provide additional training to all employees, volunteers and policy developers if any changes are made to the Integrated Accessibility Standards Regulation Policy.
- Provide specific training to staff who create documents for the website on how to create accessible documents.
- Maintain a record of the dates when training is provided and the number of individuals to whom it was provided.

Design of Public Spaces

The County of Haliburton and its member municipalities are committed to meeting accessibility laws when building or making major changes to public spaces. They are committed to:

- Follow the Design of Public Spaces standard when building or making any changes to exterior paths of travel, rest areas, ramps, stairs, curb ramps and depressed curbs.
- Install accessible pedestrian signals which meet the requirements of the Design of Public Spaces standard when new pedestrian signals are being installed or existing pedestrian signals are being replaced at a pedestrian crossover.
- Provide the number of accessible parking spaces at new or renovated municipal service locations, in-keeping with the numbers set out in the Design of Public Spaces standard.
- Determine the best location for the accessible parking spaces in relation to providing the greatest access to accessible entrances.
- Meet all of the requirements of the Design of Public Spaces standard when constructing new or replacing existing service counters.
- Provide accessible seating when constructing a new waiting area or redeveloping an existing waiting area.
- Notify the public at the site and on the municipal website if there is a disruption to any of these services.

Detailed Initiatives:

Included in this plan as Appendix A the County of Haliburton and its member municipalities have identified detailed projects and programs to be undertaken between 2018 and 2022, to meet the requirements of the Accessibility for Ontarians with Disabilities Act, and to remove and prevent barriers to people with disabilities.

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
1	CTY	All	Accessible Documents	Customer Service	All	Provide training opportunities to staff as to what is an accessible document. Review public documents that they meet AODA standards/regulations.	Work Not Started		
2	CTY	Administration	Website	Customer Service	Administration	IT to research adding a Website Reader program to all County websites. Test website annually to make sure WCAG2.0 compliant.	Work Not Started		
3	CTY	Administration	Barrier Aware Program provided to community	Built Environment	Administration	Provide Barrier Aware Program to businesses within the community.	Work In Progress	Michele Moore	As Needed
4	CTY	All	Training	All	All	County to provide one accessibility training opportunity to all staff and/or council, including member municipalities, per year.	Work Not Started		
5	CTY	Administration	Procurement Policy	All	Administration	Finance department is reviewing and updating the County's Procurement Policy to incorporate accessibility standards.	Work In Progress	Elaine Taylor	Deadline: June 30-18
6	CTY	Administration	Annual Public Announcement	All	Administration	Provide public announcement in the first quarter of every year of the completed accessibility initiatives by each municipality.	Assigned	Andrea Bull	Deadline: March 30 of every year
7	CTY	County Council Chambers	Audio & Visual	Built Environment	Administration	Work on enhancing the County Council Chambers audio and visual aids.	Work In Progress	IT Department	Dependent on Grant Funding
8	HE	Cardiff Ball Diamond.	Land surrounding is unstable	Customer Service	Parks & Recreation	Stablize a path that is barrier free	Work Not Started	Property Supervisor	
9	HE		Washroom not barrier free	Built Environment	Parks & Recreation	Port a Pottie is located on the property	Work In Progress	Property Supervisor	
10	HE	Cardiff Fire Hall	Washroom/Shower not barrier free	Built Environment	Fire	Employees Only sign required	Assigned	Property Supervisor	2017
11	HE	Cardiff Pool Change House	Washroom/Shower not barrier free	Built Environment	Parks & Recreation	Construct a Washroom/Shower to be barrier free	Assigned	Property Supervisor	2017

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
12	HE		No accessibility sign	Information & Communication	Parks & Recreation	Install accessibility sign	Work Not Started	Property Supervisor	
13	HE	Cardiff Storage	Step up to entrance and widening of door	Built Environment	Public Works	Install ramp and widen door	Assigned	Property Supervisor	2017
14	HE	Cardiff Rink C	Step up to entrance	Built Environment	Parks & Recreation	Install ramp	Assigned	Property Supervisor	2018
15	HE		No accessibility sign	Information & Communication	Parks & Recreation	Install accessibility sign	Assigned	Property Supervisor	2018
16	HE	Fire Hall Highway 28	2 Washrooms/1 Shower not barrier free	Built Environment	Fire	Employees Only sign required	Assigned	Property Supervisor	2017
17	HE		Step up to all entrances	Built Environment	Fire	Employees Only sign required	Assigned	Property Supervisor	2017
18	HE	Eels Lake Landfill Site	Step up to entrance and widening of door	Built Environment	Public Works	Employees Only sign required	Assigned	Property Supervisor	2017
19	HE		No accessibility sign	Information & Communication	Public Works	Employees Only sign required	Assigned	Property Supervisor	2017
20	HE	Gooderham Garage Building	Step up at entrance and widening of entrance	Built Environment	Public Works	Install ramp at entrance and widen entrance	Work Not Started	Property Supervisor	
21	HE		Land surrounding is unstable	Customer Service	Public Works	Stabilize a path that is barrier free	Work Not Started	Property Supervisor	
22	HE	Public Spaces - Herlihey Park	Open space to be developed	Built Environment	Parks & Recreation	Construct the open space to be accessible and barrier free	Assigned	Trent University	
23	HE	Training	Provide current accessibility training to all staff	Information & Communication	Employment		Work In Progress		2017/18
24	HE	Training	Provide current Integrated Accessibility Standards Reg.	Employment	Administration	Provide In house training	Work In Progress	Deputy Clerk/Deputy CAO	2017/18
25	HE	Webite	Website to be barrier free	Information & Communication	Administration	To add tools to make the website more accessible	Work In Progress	Deputy Clerk/Deputy CAO	2018/19
26	AH	Airport	Access	Built Environment	Airport	New ramp and deck to entrance	Completed	Cam Loucks	
27	AH	Airport	Parking	Built Environment	Airport	New Accessible Parking space created	Completed	Cam Loucks	

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
28	AH	Dorset Rec. Centre	Basement Washrooms/showers	Built Environment	Parks & Recreation	Washroom/shower improvements to remove barriers, install grab bars (funding rec'd)	Completed	Chris Card	
29	AH	Stanhope Park	Washroom/pathways	Built Environment	Parks & Recreation	New accessible privies/pathways to other facilities installed	Completed	Chris Card	
30	AH	Stanhope Park	Playground Equipment	Built Environment	Parks & Recreation	New Playground equipment to be installed	Work In Progress	Chris Card	
31	AH	Municipal Office	Washroom/entrance way (ramp located at back of building)	Built Environment	Administration	New Washrooms & entrance way with automatic door openers and accessible ramp	Completed	Angie Bird	
32	AH	Stanhope Fire Hal	Washroom	Built Environment	Fire	New accessible washroom	Work In Progress	Mike Cavanagh	
33	AH	All	Accessible Documents	Customer Service	Administration	Provide training to staff re accessible documents.	Work Not Started	Angie Bird	
34	AH	Administration	Procurement Policy	All	Administration	Finance Dept to review and update the Twp's Procurement Policy to incorporate accessibility standards.	Work Not Started	Tammy McKelvey	
35	AH	Stanhope Library	Ramp/railing/entrance	Built Environment	Public Works	Design plan being prepared for 2018 intake of Enabling Accessibility Funding to install new ramp/railing and entrance.	Work In Progress	Mike Thomas	
36	AH	Oxtongue Lake CC	Washrooms/Outdoor Pathways	Built Environment	Parks & Recreation	Application for Trillium Funding to install new accessible outdoor privies/pathways and pavilion	Work Not Started	Chris Card	
37	AH	Dorset Park	Outdoor Walking Path	Built Environment	Parks & Recreation	Outdoor walking path constructed to accessible standards to connect to redesigned park.	Completed	Chris Card/Dorset Lions Club	
38	AH	Dorset Tower	Pathways	Built Environment	Parks & Recreation	Outdoor pathways improved to provide better accessibility	Completed	Chris Card	
39	DYS	Admin Office	Front entrance doors not automatic	All	All	Installed automatic entry doors in front entrance, required signage in place.	Completed	CAO	
40	DYS	Admin Office	More accessible office space required	All	All	New addition being built. Plans reviewed by Joint Accessibility Committee in 2017.	Work In Progress	CAO	Deadline: May 2018
41	DYS	Skate Board Park and New Parking Area - Mountain Street		All	Administration	New Skate Board Park with new parking area being constructed. Parking area includes increased accessible parking as well as new walkways. Plans reviewed by Joint Accessibility Committee in 2017.	Work In Progress	CAO Public Works Parks & Recreation	Deadline: Spring 2018

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
42	DYS	A.J. LaRue Community Centre	Upstairs community room is not accessible (stair access only)	All	Parks & Recreation	Research grant opportunities to install lift to second floor.		Parks & Recreation	
43	DYS	Harcourt Community Centre		All	Parks & Recreation	New facility being constructed due to 2015 Fire. Plans reviewed by Joint Accessibility Committee in 2017.	Work In Progress	CAO	Deadline: Dec 2017
44	DYS	Harcourt Community Centre	Outdoor Concession Stand - Steps to order window	Customer Service	Parks & Recreation	A lower accessible order counter created.	Completed	Parks & Recreation	
45	DYS	West Guilford Community Centre	Playground Equipment upgrade required	Built Environment	Parks & Recreation	Trillium Foundation Funding Agreement applied for in 2017.		Parks & Recreation	
46	DYS	Head Lake Park	Privies not accessible	Built Environment	Parks & Recreation	Two new permanent port-a-potties installed which include accessible washroom in each.	Completed	Parks & Recreation	
47	DYS	Head Lake Park	More picnic tables required	Built Environment	Parks & Recreation	New picnic tables installed which include a number of barrier free picnic tables	Completed	Parks & Recreation	
48	DYS	Head Lake Park	Trail Improvements	Built Environment	Parks & Recreation	On-going trail repairs/improvement in compliance with the Design of Public Spaces Standards.		Parks & Recreation	
49	DYS	Head Lake Park	Kayak loading dock system	Built Environment	Parks & Recreation	Research products and grant opportunities.		Parks & Recreation	
50	DYS	Glebe Park	Privies not accessible	Built Environment	Parks & Recreation	Build a new permanent accessible port-a-potty.	Work In Progress	Parks & Recreation	Deadline: Fall 2017
51	DYS	Glebe Park	Trail Improvements	Built Environment	Parks & Recreation	On-going trail repairs/improvement in compliance with the Design of Public Spaces Standards.		Parks & Recreation	
52	DYS	Eagle Lake Park	Privies not accessible	Built Environment	Parks & Recreation	Build permanent accessible port-a-potty.		Parks & Recreation	
53	DYS	Eagle Lake Park	Playground Equipment upgrade required	Built Environment	Parks & Recreation	Trillium Foundation Funding Agreement applied for in 2017.		Parks & Recreation	
54	DYS	All Beaches	Accessible beach mat	Built Environment	Parks & Recreation	Research products and grant opportunities.		Parks & Recreation	

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
55	DYS	Museum	No railing on ramp in parking lot	All	Parks & Recreation	Barrier free railing installed along edge of parking lot ramp.	Completed	Parks & Recreation	
56	DYS	Museum	No signage for designated accessible parking spot	All	Parks & Recreation	Accessible Parking spot signage installed.	Completed	Parks & Recreation	
57	DYS	Medical Centre	Front entrance not protected from elements	Built Environment	Public Works	New front entrance canopy being constructed. Plans reviewed by Joint Accessibility Committee in 2017.	Work In Progress	Public Works	Deadline: Fall 2017
58	DYS	710 Mtn Street - Business Incubator Lease	Threshold too high	All	Parks & Recreation			Parks & Recreation	
59	DYS	737 Mtn Street - Community Living Lease	Review status of previous accessibility review	All	Parks & Recreation			Parks & Recreation	
60	DYS	739 Mtn Street - Volunteer Dental Outreach Lease	Accessible ramp required	All	Parks & Recreation	New accessible ramp installed by Dental Outreach Clinic which can also be used to access Canoe FM and Land Trust offices.	Work In Progress	Parks & Recreation	Deadline: Dec 2017
61	DYS	739 Mtn Street - Canoe FM Lease	High step entering into building	All	Parks & Recreation	New accessible ramp installed by Dental Outreach Clinic which can also be used to access Canoe FM and Land Trust offices. Parks is going to install a step and grab bar at front entrance.		Parks & Recreation	Deadline: 2018
62	DYS	739 Mtn Street - Land Trust Lease	High step entering into building	All	Parks & Recreation	New accessible ramp installed by Dental Outreach Clinic which can also be used to access Canoe FM and Land Trust offices. Parks is going to install a step and grab bar at front entrance.		Parks & Recreation	

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
63	DYS	Victoria Street and Pine Avenue	Street corners have stairs down from the sidewalk	Transportation	Public Works	Public Transit Infrastructure Funding (PTIF) received to reconstruct sidewalks in compliance with Transportation Standards.	Work In Progress	Public Works	Deadline: Fall 2017
64	DYS	All	Accessible Documents	Customer Service	All	Provide training opportunities to staff as to what is an accessible document. Review public documents to ensure they meet AODA standards/regulations.	Work Not Started	Administration	
65	DYS	Council Chamber	Audio	All	Administration	Research options for microphones, etc. for hearing impaired.	Work Not Started	Administration	
66	MH	Integrated Standards	Review and implement current Integrated Standard requirements for compliance regarding IT, Transportation and Employment	Information & Communication	ClerkHuman ResourcesI	Review website for compliance (ongoing) Add accessible information to website (ongoing)		Clerk	
67	MH	Arena	No accessible path of travel from lower to upper level No ramps in bleacher area No accessibility signage	Design of Public SpacesInformat	Community Services	Make wheelchair and attendant spaces Create accessible path of travel between the lower and upper floors (to be identified during 2019 renovation plan) Auto door push button to be installed at all entrances Install accessibility signs		Director of Community Services	
68	MH	Ball Park Washrooms	No accessibility signage	Information & Communication	Community Services	Install accessibility signs		Director of Community Services	

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
69	MH	Community Centre	No accessible path of travel from lower to upper level No ramps in bleacher area Exterior access door does not have a ramp No Emergency Exit accessibility ramp (off of Room #3) Kitchen serving counter height not accessible No accessibility signage	Design of Public SpacesCustom	Community Services	Create accessible path of travel between the lower and upper floors (to be identified during 2019 renovation plan) Install ramps at exit doors Investigate serving counter height at kitchen to meet accessible requirements Install accessibility signs		Director of Community Services	
70	MH	Concession Building	Serving counter not at accessible height No accessibility signage	Design of Public SpacesCustom	Community Services	Install serving counter to meet accessibility requirements Install accessibility signs		Director of Community Services	
71	MH	Cultural Centre Gallery Building	Interior doors leading into Gallery do not have accessible button No accessibility signage	Design of Public SpacesCustom	Community Services	Auto door push button to be installed Install accessibility signs		Director of Community Services	
72	MH	Design of Public Spaces	No accessibility signage	Information & Communication	Community Services	Assessment of walking trails, boat ramps, playgrounds etc. (complete) Implementation and improvement projects (planned and approved in budget) Public spaces to be checked regularly to be sure they are maintained (ongoing) Install accessibility signs		Director of Community Services	
73	MH	Fairgrounds Stage	Ramp not fully accessible No accessibility signage	Design of Public SpacesInformat	Community Services	Add railings to ramp Add accessibility signs		Director of Community Services	

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
74	MH	Fairgrounds Washrooms	(Sink) lavatories mounted too low for leg room beneath No sloped mirrors or lever type taps Soap dispenser mounted too high A 30 mm step up and threshold not beveled (both inside and outside) No accessibility signage	Design of Public Spaces	Information Community Services	Design lavatories (sinks) to be barrier free Install sloped mirrors and lever type taps Mount soap dispenser lower Ramp step and bevel threshold both inside and outside Add accessibility signs		Director of Community Services	
75	MH	Harrington Park Privies	No accessibility signage	Design of Public Spaces	Customer Community Services	Install accessibility signs		Director of Community Services	
76	MH	Museum Buildings	Replica of Bethel Church door not wide enough and step up to it Stanhope School door not wide enough and step up to it Bowron Log Home door not wide enough Ramp at door too steep and step at bottom of main ramp No accessibility signage	Design of Public Spaces	Customer Community Services	Heritage Buildings - Retrofit would alter heritage features Install accessibility signs		Director of Community Services	
77	MH	Nature's Place	Counter height too high No Public Washroom Ramps at main and secondary entrances do not meet accessible requirements No accessibility signage	Design of Public Spaces	Customer Community Services	Lower counter height to meet accessible requirements Install accessible washrooms on site Upgrade ramps Install accessibility signs		Director of Community Services	
78	MH	Orde Street Gazebo	Surface material under gazebo No accessibility signage	Design of Public Spaces	Information Community Services	Add surface material, approaching and beneath gazebo Install accessibility signs		Director of Community Services	

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
79	MH	Panorama Park Privies	No accessibility signage	Information & Communication	Community Services	Install accessibility signs		Director of Community Services	
80	MH	Parks/Beaches/Boat Launches	No accessibility signage	Information & Communication	Community Services	Assessment and implementation of signage, parking spaces, etc. Boat Launches - docks/landing inventory plan to be developed Install accessibility signs		Director of Community Services	
81	MH	Rotary Park Pavilions	No exterior barrier free path of travel Playground No accessibility signs	Design of Public Spaces	Community Services	Construct an exterior barrier free path of travel to washrooms and pavilions, and construct stable pathways Install accessible playground Install accessibility signs		Director of Community Services	Spring 2018
82	MH	Rotary Park Washrooms	Pathways not stable No accessibility signage	Design of Public Spaces	Community Services	Upgrade pathways to accessible standards Install accessibility signs		Director of Community Services	
83	MH	Scout Hall	No ramp No accessible washroom No accessibility signage	Design of Public Spaces	Community Services	Install ramp Install accessible washroom Install accessibility signage		Director of Community Services	
84	MH	Curling Rink	Narrow ramp to entrance No grab bars No barrier free access to basement and washrooms No accessible access to ice area No accessibility signage	Design of Public Spaces	Environmental & Property	Widen ramp to main doors Install elevator, person lift or accessible washroom for each floor Install accessibility signs		Environmental & Property Operations Manager	
85	MH	Irondale Community Centre	No accessible access to basement No accessibility signage	Design of Public Spaces	Environmental & Property	Install lift to basement Install accessibility signs		Environmental & Property Operations Manager	

Item	Mun	Location	Barrier Identified	Barrier Type	Department	Action Plan	Barrier Status	Assigned To	Date
86	MH	Library	No push button for the door between the Library and Common Room No accessibility signage	Design of Public Spaces	Information & Communication Environmental & Property	Install automatic push button for door between library and common room Install accessibility signs		Environmental & Property Operations Manager	
87	MH	Lochlin Community Centre	No ramp to secondary exit door (kitchen) No accessible washroom Switches too high No accessibility signage	Design of Public Spaces	Information & Communication Environmental & Property	Construct ramp to secondary door Install accessible washroom Lower light switches Install accessibility signs		Environmental & Property Operations Manager	
88	MH	Municipal Office	Front entrance ramp requires a landing area Accessible parking No accessibility signage	Design of Public Spaces	Customer Service Environmental & Property	Install landing area on front entrance ramp Create accessibility parking spaces Install accessibility signs		Environmental & Property Operations Manager	
89	MH	New Fire Hall	Current Firehall is being replaced by new one on Hwy 35	Design of Public Spaces	Fire	Current Firehall is being replaced by new one on Hwy 35		Fire Chief	
90	MH	Public Washrooms (Old Fire Hall)	No accessibility signage	Information & Communication	Fire	Install accessibility signs		Fire Chief	
91	MH	Lutterworth Roads Office (Yard #2)	Steps into building Basement washroom not barrier free Controls located too high Access to basement required No accessibility signs	Design of Public Spaces	Information & Communication Roads	Construct ramp into the building (portable ramp to be constructed until accessible entrance is complete) Update washroom to accessibility standards Lower controls Determine if elevator or person lift is required Install accessibility signs		Roads Superintendent	
92	MH	Mainstreet Crosswalks	No tactile strips No accessibility signage	Design of Public Spaces	Information & Communication Roads	Add tactile strips to crosswalks Add accessibility signs		Roads Superintendent	

Mun	Barrier	Barrier Type	Department	Action Plan
All	All		All	
AH	Built Environment		Administration	
CTY	Customer Service		Airport	
DYS	Employment		Building	
HE	Information & Communication		Emergency Medical Services	
MH	Transportation		Fire	
			Gallery	
			Museum	
			Parks & Recreation	
			Public Works	

Barrier Status
Work Not Started
Assigned
Work In Progress
Completed

Date