

Policy for Community Event Board in Head Lake Park

Purpose: The community event board is intended to promote and support all events, activities and festivals happening in the Municipality of Dysart et al.

1. The maximum size of poster or rack card will be 8 ½" x 11".
2. This is to advertise dated events only run by or to the benefit of not for profit organizations and not ongoing activities, cultural organizations, or for profit businesses.
3. All posters must be delivered to the municipal office in original form and be received no later than 12 pm on Mondays, and must include contact information.
4. Municipal staff will be responsible for updating the board and reserves the right to determine placement, eligibility and availability on the board.
5. Posters or cards may be placed 21 days prior to the event.
6. Posters or card will be date stamped as received and cannot be received earlier than 14 days prior to eligibility.

Effective Date: May 23, 2014

Authorized by: Andrea Roberts