

**Payment of \$200.00 and the application must be received in person at 135 Maple Ave, Municipality of Dysart. *The orange Identification Permit card will be issued in person and placed on site by Applicant.
Sketch of property as per Item #2 on Conditions of Entrance Permit to accompany application**

Permit No. _____

Application Date: _____

ENTRANCE PERMIT APPLICATION
Municipality of Dysart et al – ROADS DEPARTMENT

Does this application service more than one lot?

Yes ☐ No ☐

If yes: Lot # of entrance: _____

Lot(s) # serviced: _____

Name of Owner: _____

Roll # : _____

Address: _____

Lot/Conc/Plan/Parcel: _____

Telephone #: _____

Township: _____

Email: _____

Road Name: _____

Contractor: _____

Telephone: _____

Address: _____

Email: _____

Nearest 911# _____

IS THIS A CONDITION OF APPLICATION FOR CONSENT?

YES ☐ NO ☐

IF YES APPLICATION FILE# _____

FEE: (Note: Payment does not constitute approval)

Cash ☐ Cheque ☐ Debit ☐

Application for:

Private ☐ Commercial ☐ Temporary ☐ Permanent ☐

ENTRANCE ON THE: N ☐ S ☐ E ☐ W ☐ SIDE OF TOWNSHIP ROAD

A distance of: _____ km N ☐ S ☐ E ☐ W ☐ of Intersection: _____

*IDENTIFICATION CARD ISSUED BY DYSART WILL BE ERECTED AT LOCATION BY: _____
(Date)

***SHOULD THIS SIGN NOT BE POSTED BY DATE SPECIFIED AND SITE INSPECTION IS ATTEMPTED BY MUNICIPAL STAFF,
APPLICANT WILL BE REQUIRED TO REAPPLY**

Signature of Owner or Agent

Print Name

FIELD INVESTIGATION:

DATE: _____

BY: _____

SIGHT DISTANCE: RIGHT: _____

LEFT: _____

LENGTH AND DIAMETER OF CULVERT REQUIRED: _____

ANY RESTRICTIONS OR SPECIAL CONSIDERATIONS: _____

FOR OFFICE USE ONLY

APPROVED ☐ NOT APPROVED ☐

DATE

OPERATIONS MANAGER OR DESIGNATE

Municipality of Dysart et al
CONDITIONS OF ENTRANCE PERMIT

1. Work on the construction or alteration of an entrance must not be started until an ENTRANCE PERMIT for the work has been issued by the Roads Department of the Municipality of Dysart et al.
2. The application for an ENTRANCE PERMIT must be accompanied by a drawing, clearly showing the work to be carried out on the entrance and all other features in the entrance area. These features shall include: edge of road; existing ditch; trees; shrubs; visible utility locations.
3. The identification sign (supplied upon payment) must be erected at the location for the site inspection performed by Municipal staff. **Should this sign not be posted by the date specified and a site inspection is attempted by Municipal staff, the applicant will be required to reapply.**
4. All work related to an entrance shall be performed in accordance with the approved plans and specifications and subject to approval of the Municipality of Dysart et al.
5. The approved work must be completed and the site completely restored, in accordance with **Entrance Specifications** within thirty (30) days of the commencement date.
6. The design and specifications of an entrance must not be changed without the approval of the Roads Superintendent.
7. The applicant shall, at his own expense and at any time on receipt of thirty (30) days notice, suspend operation, remove, alter or relocate any or all of the works of an entrance as may be requested by Roads Department. If a dangerous situation has occurred and is not immediately rectified, the Municipality may remove the works and the costs may be added to taxes for collection.
8. An ENTRANCE PERMIT may be cancelled at any time for a breach of regulations or conditions of the Permit or for such other reasons as Roads Superintendent in his discretion deems proper.
9. If, during the life of this Permit, and regulations are adopted which affect the rights and privileges herein granted, the regulations shall be applicable to this Permit from the date on which they come into force.
10. Please refer also to Policy No. 09 (revised) – *“To create a minimum standard for driveway entrances and have a safer environment for vehicles entering Municipal roadways.”*

THE CORPORATION OF THE UNITED TOWNSHIP OF DYSART ET AL

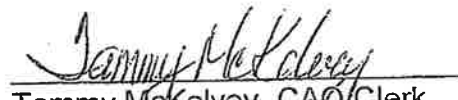
Policy No. 09 (revised)

Purpose: To create a minimum standard for driveway entrances and have a safer environment for vehicles entering Municipal roadways. This standard creates a situation whereby property owners are not running water down driveways onto the Municipal roadway.

1. The Corporation of the United Townships of Dysart et al hereby declares that the following are the minimum standards acceptable for a residential entrance to a Municipal road:
 - a. If a culvert is required, the pipe must be a minimum of thirty (30) feet in length and made of plastic, if possible. The length and diameter will be determined by the Road Superintendent or designate. The driving surface of the driveway shall come as close as practicable to the ends of the culvert.
 - b. All entrances on newly created lots and having a downward slope must have a grade no greater than 3% for a distance of 6 meters when leaving the roadway. (see standard Rural entrance standard drawing)
 - c. All entrances on newly created lots and having an upward slope must have a grade of not more than .5% for a distance of 6 meters when leaving the roadway. (see standard Rural entrance standard drawing)
 - d. All entrances on lots currently in existence as of the passing of this standard will be looked at on a case by case basis.
 - e. If the depth of fill on top of the culvert exceeds three (3) feet, cribbing is required at each side of the entrance to stop erosion.
 - f. A clear site line of one hundred (100) feet or greater will be obtained if possible.
 - g. Urban entrance specifications shall be specified by the Road superintendent, or designate on a site specific basis.
2. Application for entrance approval shall be made to the Municipality, to the attention of the Road Superintendent, or designate, by completing the prescribed form and paying the applicable fee.
3. At no time under any circumstance can a property owner run water onto a Municipal roadway.

Adopted by Council this 12th day of June, 2006.
Revised by Council this 9th day of February, 2009.

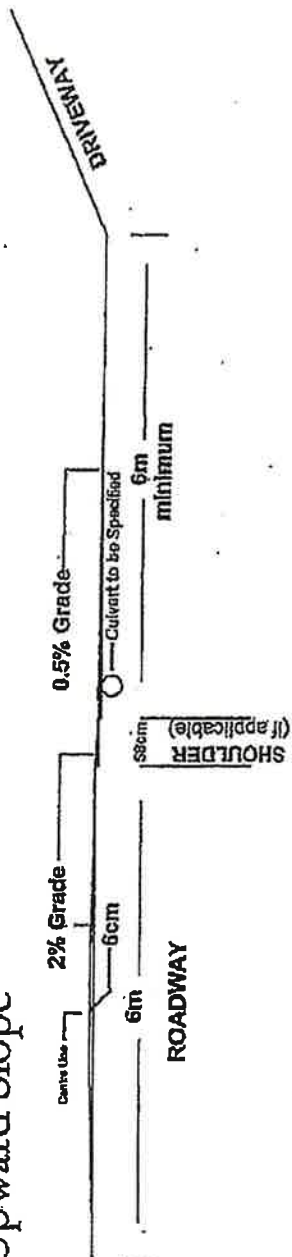

Murray Fearrey, Reeve


Tammy McKelvey, CAO/Clerk

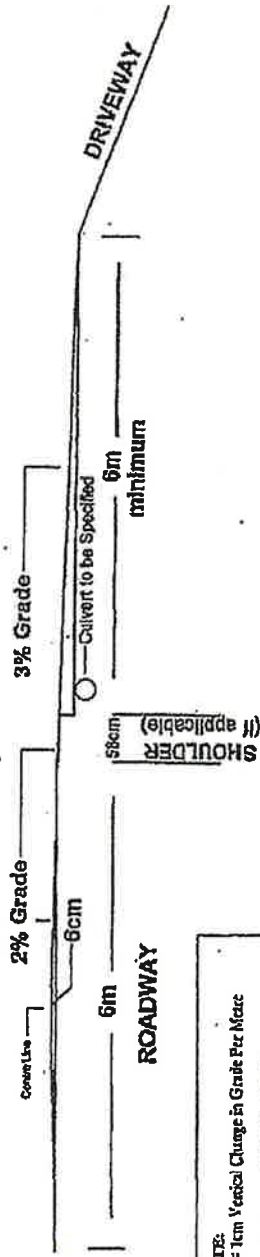
Municipality of Dysart et al Rural Entrance Standard Drawing

POLICY 09

Upward Slope



Downward Slope



NOTE:
1% = 1cm Vertical Change in Grade Per Metre
% Grade = $\frac{100 \times \text{Vertical Rise}}{\text{Horizontal Distance}}$

MUNICIPALITY OF DYSART ET AL
RURAL ENTRANCE STANDARD DRAWING

June 2006