



Municipality of Dysart et al
135 Maple Avenue P.O. Box 389
Haliburton, Ontario K0M 1S0
Phone: 705-457-1740
Email: bquinn@dysartet.al.ca

Raffle Lottery Information Package

What is a Raffle Lottery?

A raffle is a lottery scheme where tickets are sold for a chance to win a prize in a draw.

Enclosures:

- Quick Guide to Lottery Licence Applications
- An application to manage and conduct a Raffle Lottery
- Raffle Licence Terms & Conditions

Licence Application Checklist

These items must be enclosed with each **Licence Application** form. (Do not send separately):

- Licence fee (3% of Total Prize Value)**
Set by Municipality. Must not exceed 3 % of total prizes to be awarded (cheque payable to the Municipality of Dysart et al)
- Completed application form**
- A fully completed application must include:**
 - Location, date & time of the proposed draw (sporting event schedules may be issued to provide this information for 50/50 draws to be held during sporting events)**
 - The price of the tickets and a sample ticket**
 - Total number of tickets to be printed**
 - Rules for the draw and the collection of prizes**
 - Letter of credit from a bank or financial institution if prize value is \$10,000.00 or more (contact Municipality for requirements of the letter of credit)**
 - Copies of all receipts, invoices, purchase orders, bills of sale or letters of intent for prizes of \$500.00 or more (including cases**

where multiples of the same item total more) supporting the stated retail value of the prizes, plus taxes

- A full translation of the information to be printed on the tickets and advertisements (if other than English) and a copy of the text in the languages to be issued**
- A complete list of prizes, with their full retail value (plus taxes) and a detailed description of the sequence of the prize draws and in the case of 50/50 draws, the maximum value of the prize.**

Additional Required Information:

- A detailed ticket sales plan, including where, when and how sales will take place, and (if being sold outside Municipality of Dysart et al)**
- A copy of any advertising related to the lottery.**

Note: Advertising, promotion and selling of tickets may only begin once the raffle lottery licence has been issued.

If you require clarification on any of the above, please feel free to contact the Lottery Licence Officer at:

Municipality of Dysart et al
Attention: Lottery Licensing Officer
135 Maple Avenue
P.O. Box 389
Haliburton, Ontario
K0M 1S0

Telephone: (705) 457-1740
Fax: (705) 457-1964