



Municipality of Dysart et al  
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# Break Open Ticket Lottery Information Package

## What is a Break Open Ticket Lottery?

Break Open Ticket is a game of chance to win instant prizes by revealing a specified arrangement of numbers or symbols. Prizes may be instant prizes or chances to win prizes determined by a subsequent event.

### Enclosures:

- Quick Guide to Lottery Licence Application
- An application to manage and conduct a Break Open Ticket Lottery
- Municipality of Dysart et al questionnaire form
- Break Open Ticket Licence Terms & Conditions

## Licence Application Checklist

These items must be enclosed with each **Licence Application** form. (Do not send separately):

- Licence fee**  
3 % of total prizes to be awarded  
(cheque payable to: Municipality of Dysart et al )
- Completed questionnaire**
- Completed application form**
- Copy of preceding and current operating budget, which includes all sources of revenues and expenses**
- Copy of proposed lottery budget**
- Type and style or styles of tickets to be sold (ticket samples are not required)**
- Number of deals of tickets to be sold**
- An agreement to lease/rent/maintain or purchase a Break Open Ticket dispenser, if applicable**

- A copy of the Break Open Ticket Seller registration, where applicable**
- A copy of the contract between organization and ticket seller, if tickets are being sold from a Registered Break Open Ticket Seller Location**
- A list of bona fide members assisting with the Break Open Ticket administration and sales**
- First-time applicants must enclose copies of :**
  - Governing Documents**  
Constitution and/or by-laws, letters patent, charter, trust deed, memorandum of association, signed as required
  - Detailed Outline of programs/services**  
What they are, how delivered to clients, specific costs, supporting materials, etc.
  - Organization's current operating budget**
  - Organization's verified financial statements for last fiscal year**
  - List of Board of directors**
  - Latest report to the Public Guardian and Trustee, if applicable**
  - Revenue Canada notification of registration letter, if registered;**
  - Membership list;**
  - Organization's Annual Report, if applicable.**