

**The Corporation of the United Townships of Dysart, Dudley, Harcourt,
Guilford, Harburn, Bruton, Havelock, Eyre and Clyde**

By-Law No. 2022-64

Being a by-law to impose fees and charges

Whereas Section 391 (1) of the Municipal Act, 2001, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class of persons, for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

And whereas Section 69 of the Planning Act R.S.O. 1990, c. P.13, as amended, provides the statutory authority for a by-law prescribing a tariff of fees for the processing of applications made in respect of planning matters.

And whereas Section 398 of the Municipal Act, 2001, as amended, provides for the amount owing to be added to the tax roll;

And whereas Council has reviewed the various fees and charges imposed by the Municipality and it is deemed expedient to incorporate several updates to the Planning Fee structure, including a tiered fee structure to recognize and apply separate fees for major versus minor development applications;

Now therefore the Council of the Corporation of the United Townships of Dysart et al enacts as follows:

1. That Administrative fees and charges imposed by the Municipality shall be outlined on Schedule "A" attached hereto and forming part of this By-law.
2. That Parks and Recreation fees and charges imposed by the Municipality shall be outlined on Schedule "B" attached hereto and forming part of this By-law.
3. That Fire Department fees and charges imposed by the Municipality shall be outlined on Schedule "C" attached hereto and forming part of this By-law.
4. That Waste Management fees and charges imposed by the Municipality shall be outlined in Schedule "D" attached hereto and forming part of this By-law.
5. That Planning Department fees and charges imposed by the Municipality shall be outlined in Schedule "E" attached hereto and forming part of this By-law.
6. That Electric Vehicle Charging Station fees and charges imposed by the Municipality shall be outlined in Schedule "F" attached hereto and forming part of this By-law.
7. That any fees or charges invoiced, shall be due within 30 days of invoice date.
8. That fees or charges not paid within the 30 days of invoice shall be subject to a late payment charge of 1.25% per month, or part thereof.
9. That fees or charges not paid by the end of the calendar year, shall be added to the property tax account for which the owners are responsible for paying the fees and charges if applicable, and shall be collected in the same manner as Municipal taxes.
10. That By-Law 2022-33 is hereby repealed.
11. That in the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.

Read a first, second and third time, passed, signed and the Corporate Seal attached hereto this 24th day of May, 2022.

Mayor: Andrea Roberts

Clerk: Mallory Bishop

Schedule “A” to By-Law 2022-64 of the Municipality of Dysart et al

Administrative Fees and Charges

(HST will be charged if applicable to fee or charge)

Service	Fee or Charge
Administration	
Photocopies	\$.50 per page
NSF Cheque	\$40.00 per cheque
Tax Certificate	\$50.00 each
Tax Billing History Report	\$15.00 per year
Tax Statement of Account	\$10.00
Tax Bill Reprint	\$25.00
Transfer Balance Credit	\$25.00
Proof of Claim	\$25.00
Final Notice Letter	\$30.00
Commissioner of Oaths/Certification of Documents	First document free, \$10.00 each thereafter
Marriage Licences (Payment must be in cash, certified cheque or money order)	\$100.00 each
Registration of a Death that occurs in our Municipality during regular business hours	No charge
Registration of a Death that occurs outside our Municipality	\$25.00 each
Registration of a Death after regular business hours	\$50.00 each
Dysart Branch Public Library – Meeting Room Rental	\$40.00 minimum for up to 3 hours; plus \$10.00 per hour thereafter
File Searches (i.e. Planning Agreements, Septic Use Permits, Use Permits)	\$50.00 each
Animal Control	
Dog Pound Services	\$25.00 for the 1 st day, or part thereof; plus \$10.00 per day thereafter, payable upon return of dog
Roads Department	
Entrance Approvals Inclusive of One (1) Site Inspection	\$200.00 each
Roadway Crossings Application	\$100.00 each plus applicable deposit outlined in Policy No. 13

Schedule “B” to By-Law 2022-64 of the Municipality of Dysart et al

Parks and Recreation Fees and Charges

(HST will be charged if applicable to fee or charge)

Service	Fee or Charge
A.J. LaRue Arena and Community Centre	
Arena Winter Ice Rentals – Minor Hockey & Skating Club	\$82.40 per hour
Arena Winter Ice Rentals – School	\$87.55 per hour
Arena Winter Ice Rentals – Weekdays after 4pm & weekends	\$113.00 per hour
Arena Winter Ice Rentals – Weekdays 8am–4pm	\$77.25 per hour
Arena Winter Ice Rentals – Adult Tournaments	\$128.75 per hour
Public Skating (price includes HST)	\$2.00 per person
Shinny (price includes HST)	\$5.00 per person
Birthday Party – includes 50 minutes of ice time and 1 hour in auditorium (Winter Ice Rental)	\$113.00 per hour
Birthday Party – includes 50 minutes of ice time and 1 hour in auditorium (Summer Ice Rental)	\$200.00 per hour
Arena Summer Ice Rentals – Minor Hockey & Skating Club (from start of ice rental season, up to and including Labour Day)	\$97.00 per hour
Arena Summer Ice Rentals – Other, Hockey School (from start of ice rental season, up to and including Labour Day)	\$200.00 per hour
Arena Summer Ice Rentals – Adult Tournament	\$175.00 per hour
Arena Winter Ice Rentals – Public Skating Sponsorship Package #1: sign in lobby on day of skate, rotating advertisement on the electronic sign one week prior to the skate - Weekdays 8am – 4pm, (other than March break, Christmas break and holidays)	\$135.00 per hour
Arena Winter Ice Rentals – Public Skating Sponsorship Package #2: sign in lobby on day of skate, rotating advertisement on the electronic sign one week prior to the skate – Weekdays after 4pm, weekends, March break, Christmas break and holidays	\$200.00 per hour
Arena Summer Ice Rentals – Public Skating Sponsorship Package: sign in lobby on day of skate, rotating advertisement on the electronic sign one week prior to the skate – (from start of ice rental season, up to and including Labour Day)	\$290.00 per hour
Ball Hockey	\$40.00 per hour
Ice Surface Rental	\$450.00 per day for non-profit organizations; or \$1,000.00 per day for profit making events
Community Centre – Auditorium Rental	\$41.20 per hour, maximum of \$257.50 per day

Community Centre – Auditorium Rental for Minor Hockey, Figure Skating and Adult Hockey Tournaments when the rental includes a minimum of 4 hours ice rental per day.	\$41.20 per hour, maximum of \$103.00 per day	
Community Centre – Auditorium set up and dismantling fee involving staff	\$25.75 per hour	
Arena Board Signage Rental – Large (3 x 8)	\$350.00 for Installation \$200.00 annual rental fee 10% discount applied to second board sign	
Arena Board Signage Rental – Small (3 x 4)	\$200.00 for Installation \$100.00 annual rental fee 10% discount applied to second board sign	
Electronic sign advertising for Community Events, Programs and Messaging* – ads will display in a rotation *Ads must meet electronic sign submission guidelines.	\$100 per week (7 days) - two week increments, additional weeks can be purchased depending on availability.	
Haliburton Welcome Centre		
For events that occur during regular operating hours (10:00 am – 5:00 pm Victoria Day – September 30)	# of additional toilets required	Hourly Rate
	1	\$20.00
	2	\$25.00
	3	\$30.00
	4	\$35.00
Use required outside of regular operating hours (5:00 – 11:00 pm)	Flat rate	\$100.00
	# of additional toilets required	Hourly rate
	1	\$20.00
	2	\$25.00
	3	\$30.00
	4	\$35.00
	5	\$40.00
	6	\$45.00
	7	\$50.00

Schedule “C” to By-Law No. 2022-64 of the Municipality of Dysart et al

Fire Department Fees and Charges

(HST will be charged if applicable to fee or charge)

Service	Fee or Charge
Fire Report	\$50.00 each payable upon receipt of report
File Search	\$50.00 each
Burning Permit	\$60.00 each
Key Box	\$100.00 for each box installed (no charge if supplied and installed to Fire Department satisfaction by owner)
Response to any motor vehicle accident, including motorized snow vehicles, all-terrain vehicles, motorcycle or aircraft.	Fee pursuant to schedule established by the Ministry of Transportation (*2021 fee is currently \$488.40/hr/truck)
Fire Department response to any unapproved open air burning, any uncontrolled open air burning and/or open air burning that is in contravention to Municipality of Dysart et al open air burning by-law.	Fee pursuant to schedule established by the Ministry of Transportation (*2021 fee is currently \$488.40/hr/truck)
Fire department responses to alarms deemed to be preventable (false, malicious, nuisance, due to lack of maintenance, etc.) at the discretion of the Fire Chief or designate. First two responses per 12 months period no fee will be charged. Third and subsequent alarms deemed to be preventable, for the same address in a 12 month period.	Fee pursuant to schedule established by the Ministry of Transportation (*2021 fee is currently \$488.40/hr/truck)
If necessary to retain a private contractor, rent special equipment not normally carried on a fire vehicle in order to suppress or extinguish a fire, preserve property, prevent fire spread, secure or make safe a property for investigation, determine fire cause or otherwise eliminate an emergency situation.	Full cost recovery of any outlay expenses

Schedule “D” to By-Law No. 2022-64 of the Municipality of Dysart et al

Waste Management Fees

Material	Fee	Haliburton Landfill	Harcourt Landfill	Kennisis Lake Landfill	West Bay Landfill	West Guilford Landfill
Recycling						
Recycling (sorted into Containers and Papers)	No charge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Recycling (unsorted)	\$2.00 per bag	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Recycling (containing 10% or more of visible Garbage)	\$2.00 per bag	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Garbage						
Garbage (in clear bags, up to three (3) clear bags per week)	No charge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Garbage (in clear bags, more than three (3) clear bags)	\$2.00 per bag over 3 bags	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Garbage (containing 10% or more of visible recycling)	\$2.00 per bag	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Garbage (in opaque bags)	\$2.00 per bag	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Garbage (loose, unbagged) up to 4.9 yd ³	\$15.00/yd ³	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Garbage (loose, unbagged, containing 10% or more of visible recycling) up to 4.9 yd ³	\$30.00/yd ³	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Garbage 5 yd ³ or more	Not accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Compacted Garbage	Not accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yard Waste						
Yard waste (in paper bags)	\$2.00 per bag	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yard waste (in plastic bags)	Not accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yard waste (loose) less than 1 yd ³	\$15.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yard waste (loose) 1 or more yd ³	\$30.00/yd ³	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Material	Fee	Haliburton Landfill	Harcourt Landfill	Kennisis Lake Landfill	West Bay Landfill	West Guilford Landfill
Brush (tree branches)	\$50.00/yd ³	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tree stumps	Not accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other Recyclables						
Special Waste - Household Batteries - Propane cylinders (empty) - Propane tanks (empty) - Used antifreeze containers (empty, 30 litres or less) - Used oil containers (empty, 30 litres or less)	No charge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Electronic Waste	No charge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tires (residential or light vehicle, on or off rims, up to 10 maximum per day)	No charge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Furniture						
Furniture	\$10.00/item	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Box spring	\$10.00/each	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mattress	\$10.00/each	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Plastic chair	\$1.00/each	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Hot tub (large)	\$125.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Hot tub (soft)	\$60.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Hot tub cover	\$40.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Metal and Appliances						
Appliances (Non-Freon or CFC tagged)	No charge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Appliances (Freon)	\$30.00/item	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Scrap metal	No charge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Boats						
Boat (fiberglass, stripped of engine and drive line)	\$8.00/foot	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Boat (metal)	No charge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Paddle boat	\$40.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Canoe	\$30.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Boat shrink wrap	Not accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Material	Fee	Haliburton Landfill	Harcourt Landfill	Kennisis Lake Landfill	West Bay Landfill	West Guilford Landfill
Construction & Demolition Waste						
Construction & Demolition Waste (minimum charge)	\$5.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Construction & Demolition Waste	\$60.00/yd ³	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Construction & Demolition Waste (containing Garbage and/or Recycling)	\$120.00/yd ³	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Shingles	\$60.00/yd ³	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Shingles (containing Garbage and/or Recycling)	\$120.00/yd ³	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Concrete	\$60.00/yd ³	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Concrete with rebar	No accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Complete Teardown of a House or Cottage	Not accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Oil Tanks (no oil; must be cut in half)	No charge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Asbestos & Asbestos-containing materials	Not accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Soil (clean or contaminated)	Not accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Hazardous Waste (for example: auto batteries, cleaners, gasoline, motor oil, paint, pesticides, etc.)						
From residents	No charge at Household Waste Hazardous Waste Days		Items with the corrosive, explosive, flammable and toxic symbols should never be placed in the garbage or recycling, or poured down a drain. Instead, Dysart et al residents with valid Dysart Landfill Identification User Cards can drop off these items at one of Dysart's annual Household Hazardous Waste Days. Visit www.dysartetal.ca for upcoming event days.			
From businesses or organizations	Not accepted		Due to provincial regulations, Household Hazardous Waste Days are for residents only. Hazardous waste is <u>NOT</u> accepted from businesses and organizations, including builders, camps, charities, contractors, painting companies, places of worship, restaurants, retailers, schools, etc. These businesses and organizations need to arrange private haulage and processing of hazardous waste.			

Other Waste Management Fees

One-Time Landfill Pass for Short-term Renters

Allows the pass holder to drop-off up to three bags of Garbage in clear bags, and unlimited Recycling

sorted into Containers and Papers. One-Time Landfill Passes cost \$5.00 each and can be purchased at Haliburton, Harcourt, and West Guilford Landfills.

Dysart Landfill Identification User Card

Two (2) Landfill Identification User Cards are distributed at no cost to all Owners in spring 2021, and again in spring 2023.

Additional Dysart Landfill Identification User Card for Tenants (Multi-residential, Commercial)

Additional Landfill Identification User Cards for Industrial, Commercial and Institutional tenants cost \$25.00 each and can be purchased at Dysart Town Hall.

Replacement Dysart Landfill Identification User Card

Two free replacement Landfill Identification User Cards may be issued within the two year period, should the first set be misplaced. However beyond that, all replacement Landfill Identification User Cards are an additional \$25.00 per card required and can be purchased at Dysart Town Hall.

Waste Management Services at Special Events on Municipal Property

Lost or damaged Bin: \$100.00

Lost or damaged Signage: \$50.00

Clean-up Fee: \$500.00

Schedule “E” to By-Law No. 2022-64 of the Municipality of Dysart et al

Planning Department Fees and Charges

Explanatory Note: Where an application has a number next to it, please review the corresponding number in the ‘Notes’ section of the schedule for further information.

Preconsultation:

Preconsultation prior to application submission: ¹	\$450.00
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Zoning Bylaw Amendments:

Major Zoning Bylaw Amendment Application ² :	\$3450.00
Minor Zoning Bylaw Amendment Application ³ :	\$1200.00
Temporary Use Bylaw Application:	\$1200.00
Request to Lift Holding (H) Provision:	\$750.00

Official Plan Amendments:

Major Local Official Plan Amendment ⁴ :	\$5000.00
Minor Local Official Plan Amendment ⁵ :	\$2000.00
Local Official Plan Amendment and Zoning Bylaw Amendment processed together:	Official Plan Amendment Fee plus 50% of Zoning Bylaw Amendment Fee.

Site Plan Control Applications:

Major Commercial (over 600 sq. m.):	\$2000.00 plus \$1.50 per sq. m.
Minor Commercial (under 600 sq. m.):	\$1500.00 plus \$1.50 per sq. m.
Industrial/Institutional:	\$2000.00 plus \$1.50 per sq. m.
Major Multi-Residential (6 or more units)	\$2000 plus \$50 per unit
Minor Multi-Residential (5 or fewer units)	\$1500 plus \$50 per unit
Standard Residential (1-2 units)	\$1200.00
Major Amendment:	50% of current application fee
Minor Amendment:	\$500.00
Minor Amendment to Site Plan (no amendment to agreement):	\$500.00
Request to Waive Site Plan Control:	\$200.00
Staff Review and Comments for Revised Plans (after first set of revisions):	\$500.00
Recirculation of Revised Plans to External Agencies for Comment:	\$300.00

Minor Variance Applications:

Standard Minor Variance Application:	\$900.00
Complex Minor Variance Application ⁶ :	\$1200.00

Plans of Subdivision / Condominium / Consent:

Municipal Review of Plan of Subdivision / Condominium Application:	\$2000.00
Pre-consultation Comments for a Consent Application:	\$650.00
Deeming Bylaw:	\$500.00
Deeming Bylaw to Accompany Road Allowance Closure and Purchase:	\$200.00

Agreements:

Subdivision/Condominium Agreement:	\$750.00
Severance Agreement:	\$750.00
Licence of Occupation/Encroachment Agreement :	\$750.00
Responsibility Agreement:	\$750.00
Legal Agreement (any type; administered by staff)	\$750.00

Renewal of Licence of Occupation or Encroachment Agreement:	\$500.00
Amend Agreement:	\$500.00
Request to Remove Agreement from Title:	\$250.00

Miscellaneous Fees:

Permission to Use Road Allowance	\$300.00
Road Closing Application	\$800.00
	<p>Purchase Price for Shoreline Road Allowance: \$4000.00 for first 150 feet of water frontage; plus \$16.00 per foot of frontage thereafter</p> <p>Purchase Price for Original Road Allowance or Road Allowance on a Plan of Subdivision: Based on Appraisal</p> <p>Purchase Price for Buildings on Road Allowance: \$300.00</p> <p>Advertising: As billed by the newspaper.</p> <p>Appraisal: As billed by the Appraiser.</p> <p>Survey: Applicant to arrange directly with Ontario Land Surveyor.</p> <p>Legal: As billed by Municipal Solicitor.</p>
Zoning and Building Compliance Letter	\$180.00 plus \$50.00 for information pertaining to a legal agreement
Telecommunications Tower Review:	\$1000.00
Telecommunications Tower Private Circulation:	\$200.00
Certificate of Occupancy	\$60.00
Zoning By-law – Print Copy	\$30.00
Official Plan – Print Copy	\$50.00
Custom Maps	<p>Base Price (includes 1 hour of labour and 1 Print): \$55.00.</p> <p>Hourly Rate (after first hour): \$45.00/hour.</p>
Amendment to Application Requiring Re-circulation:	\$300.00
Amendment to Application Not Requiring Re-circulation:	\$100.00
Additional Staff Site Inspection:	\$100.00
Additional Public Meeting or Open House:	\$300.00
Staff review and reactivation of an application that has been deferred at the request of the applicant:	50% of the application fee if more than six (6) months have passed since applicant requested deferral.
Requests to Council that require the preparation of a staff report that are otherwise not outlined above ⁷ :	\$100.00

Deposits:

Peer Review Deposit ⁸ :	\$5000.00
Professional Services Deposit ⁸ :	\$2500.00
Legal Fees Deposit ⁸ :	\$750.00
Ontario Land Tribunal Deposit ⁹ :	\$5000.00

Refund Policy:

If an application is withdrawn prior to its circulation, the applicant is be entitled to 50% of the application fee. If an application is withdrawn after it has been circulated but prior to a public meeting being held, the applicant is be entitled to 25% of the application fee. If Council or staff has made a decision on a file, a refund will not be considered.

Preconsultation fees or fees incurred for additional reviews, site visits or recirculation of applications shall not be refundable.

Notes:

¹Preconsultation:

As per Pre-consultation By-law 2022-32 as amended Applications for zoning bylaw amendment, official plan amendment, site plan control, plan of subdivision or plan of condominium require the submission of a preconsultation review to the municipality in advance of application submission. Preconsultation is not required, but is strongly encouraged, for minor variance applications.

²Major Zoning Bylaw Amendment:

A “Major” Zoning Bylaw amendment is a Zoning Bylaw amendment that (one or more may apply):

- i) Requires a major amendment to the Municipality’s Official Plan and/or an amendment to the County of Haliburton’s Official Plan;
- ii) Requires extensive studies and/or consultation and collaboration with external agencies;
- iii) Constitutes a change of use to permit new Commercial, Industrial, Extractive or Institutional uses;
- iv) Constitutes a substantial increase in density (ie, accompanying an application for Plan of Condominium or Subdivision, conversion to medium or high density residential use from low density residential use.).
- v) Constitutes a substantial increase in the development envelope or density for existing Commercial, Industrial, Extractive or Institutional uses.

³Minor Zoning Bylaw Amendment:

A “Minor” Zoning Bylaw amendment is a Zoning Bylaw amendment that:

- i) Applies to a single parcel or land for low density residential use, including the construction of an additional dwelling unit;
- ii) Permits additional ancillary or accessory uses or structures that are compatible with the existing Zone designation and Official Plan policies;
- iii) Permits minor increases in floor area, height, parking areas, etc., for existing Commercial, Industrial or Institutional uses;
- iv) Clarifies existing zone boundaries through a professional evaluation (ie, a qualified professional providing revised environmental protection boundaries, hazard land boundaries, etc.).

⁴Major Official Plan Amendment:

A “Major” Official Plan amendment is an Official Plan amendment that (one or more may apply):

- i) Proposes a re-designation or change in land use for property(ies);
- ii) Requires many changes to the policies and schedules of the Official Plan;
- iii) Is more significant in scale and scope than a minor Official Plan amendment, and which may have greater impact or policy implications beyond the subject lands. Applications relating to more than one property would normally be in this category;
- iv) A site-specific application representing a large scale development/redevelopment or a change in use. An application involving significant changes to the text or policies of the Official Plan would also fall in this category; and,
- v) An application that also requires an amendment to the County of Haliburton Official Plan.

⁵Minor Official Plan Amendment:

A “Minor” Official Plan amendment is an Official Plan amendment that:

- i) Proposes a small-scale exception to a specific Official Plan standard (e.g., minor changes to the number of permitted units; or to add a site-specific use limited in scale);
- ii) Proposes a minor change to a specific policy that is limited in scope and typically to one property;
- iii) Maintains the intent and purpose of the Official Plan; and,
- iv) Shall have limited impact or policy implications beyond the subject lands.

⁶Complex Minor Variance Application:

A “Complex” Minor Variance application is an application for minor variance that includes one or more of the following elements:

- i) A minor variance application for a property subject to a site plan or other development agreement with the Municipality;
- ii) Requires studies or reports to support the application;
- iii) Requires consultation and collaboration with external agencies beyond the minimum requirements of the *Planning Act*.

⁷Requests to Council requiring a staff report:

Occasionally, land owners may request that the Municipality assist with planning processes or real property matters, such as permission to cross a one foot reserve, or that the Municipality take widening to a road to facilitate a lot merger. Where these requests require a planning staff report to provide context or advice alongside the proposal, a nominal fee may be charged to cover costs.

This fee does not apply to matters whereby Council has directed staff to bring a report for their consideration.

⁸Deposits:

The Municipality may require the payment of deposits upon submission of any application.

Deposits may be applied to cover peer review fees, professional fees should the Municipality require the expertise or advice of a third party consultant (engineer, planner, surveyor, etc.), as well as any legal costs incurred. Deposits may also be applied to any registration fees, disbursements, reproduction costs, postage, advertising, telephone charges, facsimile charges, and any other reasonable costs which may be incurred by the Municipality.

Should fees exceed the initial deposit received, the Municipality shall request further deposits or payments of invoices. Additional funds may be requested from time to time, to fully cover the municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.

The Municipality will keep an accurate record of all costs incurred with respect to planning applications. Upon completion of the processing of an application, the Municipality will reconcile the account for the applications where a deposit has been paid. A refund of the deposit will be made with the exception of those costs incurred by the Municipality, as determined by the Treasurer. If the cost to process an application exceeds the deposit, the applicant will be responsible for the additional costs and will pay such costs upon invoice by the Municipality.

⁹Ontario Land Tribunal Appeal Deposit:

If Council supports an application and its decision on the application is appealed to the Ontario Land Tribunal (OLT) by someone other than the applicant, the applicant will be responsible for all Municipal costs to defend the decision. These costs may include all planning fees, legal fees, engineering fees, fees of other professionals, disbursements, reproduction costs, telephone charges, facsimile charges, peer review fees and any other reasonable costs which may be incurred by the Municipality.

The applicant will submit a deposit to the Municipality, upon submission of the file to the Ontario Land Tribunal (OLT), and will enter into an agreement with the Municipality to fully cover Municipal expenses with regard to the appeal.

Additional funds may be requested to fully cover the Municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.

Schedule “F” to By-Law No. 2022-64 of the Municipality of Dysart et al

Electric Vehicle Charging Station Fees and Charges

(HST will be charged if applicable to fee or charge)

Service	Fee or Charge
Electric Vehicle Charging – Welcome Centre Station	\$2.50 per hour (User fee is determined by the total time the vehicle is connected to the charging station.)