



Requirements for a Site Plan

A site plan is required for majority of building/septic related applications submitted for a permit. While not mandatory, we certainly encourage the use of an up to date survey whenever possible. If this is not achievable for you, we will also accept a neat and accurately drawn layout of the lot with all necessary site plan attributes included.

Below is an easy to reference list of all of the items required for adequate site plan review. We recommend that you utilize this checklist to ensure that no imperative information is left out that may hold up the application review process.

Checklist:

- Neatly drawn lot lines showing the accurate shape of the lot,
- Lot dimensions (length, width),
- Location and dimensions of the proposed building, and all existing structures on the lot,
- Location of driveways, septic system (tank and bed), well and easements (hydro, right of way, etc.),
- Setbacks of proposed building or addition from all:
 - lot lines,
 - the road,
 - other structures,
 - high water mark,
 - the septic system
 - well

For further clarification, please see the attached sample site plan.

123 FOURTH STREET

PROPOSED SITE PLAN

NOT TO SCALE

