

# THE CORPORATION OF THE UNITED TOWNSHIPS OF DYSART ET AL

## Policy No. 17

### Code of Conduct for Chief Building Official & Inspectors

#### 1.0 Introduction

The Municipality of Dysart et al maintains this code of conduct in accordance with the provisions of The Building Code Act.

#### 2.0 Purposes

- (a) To promote appropriate standards of behavior and enforcement actions by the Chief Building Official and Inspectors in the exercise of a power or the performance of a duty under the Building Code Act or the Building Code.
- (b) To prevent practices which may constitute an abuse of power, including unethical or illegal practices, by the Chief Building Official and Inspectors in the exercise of a power or the performance of a duty under the Building Code Act or the Building Code.
- (c) To promote appropriate standards of honesty and integrity in the exercise of a power or the performance of a duty under the Building Code Act or the Building Code by the Chief Building Official and Inspectors.

#### 3.0 Standards of Conduct

In addition to any policy with respect to any employment policies applying to all municipal employees of the Municipality of Dysart et al the Chief Building Officials and Inspectors shall undertake at all times to:

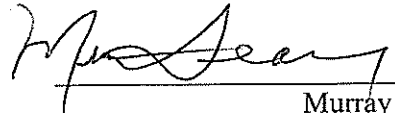
- (a) Always act in the public interest, particularly with regard to safety of building works and structures.
- (b) Maintain required legislative qualifications, discharging all duties in accordance with certified area of competency.
- (c) Apply all relevant building laws, codes and standards in an impartial, consistent, fair and professional manner, independent of any external influence and without regard to personal interests.
- (d) Comply with the provisions of the Building Code Act, the Building Code and any other Act or law that regulates or governs Building Officials and their functions.
- (e) Perform inspections and other duties impartially and in accordance with the professional standards.
- (f) Extend professional courtesy to all.
- (g) Not to divulge any confidential or sensitive information that they may be privy to in the performance of their duty, except in accordance with the laws governing freedom of information and protection or privacy.

#### 4.0 Breaches of the Code of Conduct

The Chief Building Official will review any allegations of breach of this Code of Conduct made against an Inspector. Where allegations are against the Chief Building Official the C.A.O. of the municipality will review the allegations.

Disciplinary action arising from violations of this Code of Conduct is the responsibility of the municipal employer and will be based on the severity and frequency of the violation in accordance with relevant employment standards and policies.

Adopted by Council this 13<sup>th</sup> day of June, 2005.

  
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Murray Fearrey,  
Reeve

  
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Tammy McKelvey, CAO/Clerk