



Municipality of Dysart et al  
 P.O. Box 389, 135 Maple Avenue, Haliburton, ON K0M 1S0  
 (705) 457-1740 Fax: (705) 457-1964  
 Arena: (705) 457-2083 Email: dysartarena@dysartetal.ca

**APPLICATION FOR RENTAL OF THE  
 DYSART COMMUNITY CENTRE/ARENA**

**Organization/Name:** \_\_\_\_\_ **Event Date:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Booking Date:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

| <b><u>Accommodation Required</u></b>                                                                                                 | <b><u>Rental Rates</u></b> | <b><u>Invoice Amount</u></b> |
|--------------------------------------------------------------------------------------------------------------------------------------|----------------------------|------------------------------|
| <input type="checkbox"/> Auditorium Rental per hour                                                                                  | \$40.00                    | \$_____                      |
| <input type="checkbox"/> Auditorium Rental when rental includes 4 hours of ice<br>(Minor Hockey, Figure Skating or Adult Tournament) | \$100.00                   | \$_____                      |
| <input type="checkbox"/> Auditorium or full day or night rental                                                                      | \$250.00                   | \$_____                      |
| <input type="checkbox"/> Rink Surface Area, Day or Night Rate (Non Profit Groups)                                                    | \$450.00                   | \$_____                      |
| <input type="checkbox"/> Rink Area Rental for Profit Making Organizations                                                            | \$1,000.00                 | \$_____                      |
| <input type="checkbox"/> Additional Fees and Charges<br>(See Section No. 2, 5 and 6 of Lessee Responsibilities)                      |                            | \$_____                      |
| <input type="checkbox"/> Party Liability Insurance from Municipality                                                                 | \$150.00                   | \$_____                      |
|                                                                                                                                      | SUB TOTAL                  | \$_____                      |
|                                                                                                                                      | GST                        | \$_____                      |
|                                                                                                                                      | <b>TOTAL RENTAL COST</b>   | \$_____                      |

Auditorium Rental Deposit - \$\_\_\_\_\_ Received on: \_\_\_\_\_

(See Lessee Responsibilities)

**Note: Interest at the rate of 1.25% per month will be charged on accounts outstanding past the due date. Cancellations with less than 30 days notice – NO REFUND will be given.**

## LESSEE RESPONSIBILITIES

The undersigned, in consideration of renting the premises, does hereby acknowledge and agree as follows:

1. That the Lessee shall be the person in charge at all times and shall keep control of the function and adhere to the rules and regulations of the Dysart Community Centre/Arena.
2. That the Lessee is responsible for removal of debris from tables and cleaning of kitchen. **A surcharge will apply if tables and/or kitchen are not left in a clean and tidy condition.**
3. That the Rental Rates are subject to change on sixty (60) days notice.
4. That all persons renting the premises must submit their application forms to the Dysart Community Centre/Arena, thirty (30) days prior to wedding functions, social functions and fundraising events and sixty (60) days prior to a community festival.
5. That all persons renting the premises who have obtained their own Special Occasion Permit are responsible for the following:
  - i) A copy of the Special Occasion Permit is to be displayed for the duration of the function.
  - ii) That all the terms and conditions set forth in the Special Occasion Permit and the licensing regulations of the Alcohol and Gaming Commission of Ontario must be complied with.
  - iii) That with respect to the holding of any commercial event, including without limiting the generality of the above, any event in which liquor, wine or beer will be available, the undersigned shall obtain, prior to the holding of the event, a certificate of insurance with coverage for the event of not less than one million dollars (\$1,000,000.00), naming the Municipality of Dysart et al as an additional insured party. A copy of same must be submitted to the Dysart Community Centre/Arena one (1) week prior to the function or payment of the required insurance coverage through the Municipality.
  - iv) That all evidence of the service and consumption of alcohol shall be removed from the premises within forty-five (45) minutes after the expiry of the time period as set out in the permit, unless the event is more than a one (1) day event.
6. **That the person in charge shall be responsible for the payment in full of any costs which result from any damage done to the premises or equipment, and/or any equipment removed from the premises during his/her occupancy. This includes any kitchen supplies removed by any person or persons you have employed (i.e. caterers) during your rental. The Community Centre reserves the right to notify you up to one month after the event, of supplies missing.**
7. That the undersigned does hereby further acknowledge and agree that in consideration of renting the premises, he/she is totally responsible for any liability whatsoever incurred as a direct or indirect result of the holding of the function and the rental of the Dysart Community Centre/Arena; and the undersigned does hereby agree to fully indemnify and save harmless The Corporation of the Township of Dysart et al, its officials, employees, members and agents from all claims and demands, suits or actions or claims for contribution or indemnity as a result of liability arising out of the holding of the said function.

8. That if there is any contravention of the above agreement, the contract becomes null and void immediately.
9. That all persons booking the auditorium shall pay a deposit fee of 50% of the rental costs which is non-refundable with less than thirty (30) days notice of cancellation. Management reserves the right to demand full rental costs for the facility to be paid prior to the event, if deemed necessary.
10. That this agreement and its responsibilities are binding upon the heirs, executors, administrators, successors and assigns of the undersigned.
11. That the person in charge is responsible for ensuring that parties in attendance at the function exit the premises in accordance with the times stipulated on the application. An extension of the times shall result in additional charges.

ALL CHARGES ARE SUBJECT TO 5% G.S.T.

Date of Application: \_\_\_\_\_ Date of Function: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Nature of Function: \_\_\_\_\_

Hours of Function: From \_\_\_\_\_ to \_\_\_\_\_ Estimated Attendance at Function: \_\_\_\_\_

Lessee (Person in Charge of Function): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Res.: \_\_\_\_\_ Bus: \_\_\_\_\_ E-Mail \_\_\_\_\_

Special Occasion Permit (Liquor License) Application: Yes \_\_\_ No \_\_\_

Insurance for Special Occasion Permits: Company \_\_\_\_\_

Permit No. \_\_\_\_\_

Date of Issue \_\_\_\_\_

**PLEASE RETURN THIS FORM TO THE DYSART COMMUNITY CENTRE /ARENA  
(30 DAYS PRIOR TO THE EVENT)  
P.O. Box 389, Haliburton, ON K0M 1S0  
Tel.: (705)457-2083 Fax: (705)457-3755**

\_\_\_\_\_  
Approved by Parks and Recreation Manager

\_\_\_\_\_  
Signature of Lessee (Person in Charge)